

CONDITIONS OF BOOKING

Reserving a Place

To reserve a place at the Conference, the completed registration form (*see over*) must be returned to the Royal College of Physicians with the full registration fee (cheque payable to the Royal College of Physicians). Registrations will **NOT** be accepted without payment.

Cancellations

Substitute delegates will be accepted at any time. The full registration fee will be refunded for cancellations made up to three weeks prior to the date of the Conference. Cancellations made within three weeks of the Conference will only be refunded where it is possible to sell the place to another delegate. The full registration fee will be charged for non-attendance at the Conference without prior cancellation.

Late Bookings

If you are unable to make a reservation before the deadline, 22 October 2004, please contact the Committee Administrator to ensure that places are still available; you will be asked to remit the registration fee by return of post in order to secure the booking. Registrations will **NOT** be accepted on the day of the Conference.

Data Protection

Please note that your details will be stored electronically for Conference administration purposes. JRCALC will **NEVER** sell or disclose database information to third parties.

JRCALC Committee Administrator:

Tel: 020 7935 1174 ext 237
Fax: 020 7935 8943
E-mail: kim.billingham@rcplondon.ac.uk



ANNUAL CONFERENCE

10 November 2004

Royal College of Physicians
11 St Andrews Place
Regent's Park
LONDON
NW1 4LE

Space is limited to 120 delegates so you are advised to return this form as soon as possible to secure your place

JRCALC Annual Conference
10 November 2004

Registration Fee: JRCALC members/observers Free
Non-members £80.00

Title: _____ Name: _____

Address: _____

_____ Post Code: _____

Tel: _____ Fax: _____

E-mail: _____

I enclose a cheque payable to Royal College of Physicians in the
sum of £_____ (£80.00 per delegate)

Signed: _____

*If you require an invoice please include a written confirmation or
purchase order from your finance department with your booking.*

**PLEASE NOTE THAT REGISTRATIONS WILL NOT BE ACCEPTED
WITHOUT ADVANCE PAYMENT**

Please return completed
forms to:

**The Chairman, JRCALC
c/o Royal College of Physicians
11 St Andrews Place
Regent's Park
LONDON NW1 4LE**

NO LATER THAN 22 OCTOBER 2004

PROGRAMME

- 0930 Registration
- 1000 Chairman's address
Tom Clarke, Chairman of JRCALC
- 1015 Keynote speech
Professor Sir George Alberti, Department of Health
- 1100 Update of Paramedic College
Roland Furber, BPA
- 1110 Guidelines - version 3
Simon Brown, JRCALC
- 1120 ASA national audit reports
Mark Cooke, ASA
- 1130 Coffee break**
- 1145 The work of the National Patient Safety Agency
Joan Russell, NPSA
- 1215 Improvement Partnership for Ambulance Services
Julia Taylor, IPAS
- 1245 Plenary
- 1300 Lunch**
- 1400 Using information to improve clinical & operational delivery
Tony Chambers, Performance Development Team
- 1430 The Hampshire STEPS programme
Howard Simpson, A&E, Basingstoke
- 1445 The East Anglian Medical Response Model
John Scott, East Anglia Ambulance Service
- 1500 Implantable cardioverter defibrillators
Dr Janet McComb, British Pacing & Electrophysiology Grp
- 1530 Chairman's Closing remarks
- 1545 Tea**



