CONDITIONS OF BOOKING

Reserving a Place
To reserve a place at the Conference, the completed registration form (see over) must be returned to the Royal College of Physicians with the full registration fee (cheque payable to the Royal College of Physicians). Registrations will NOT be accepted without payment.

Cancellations
Substitute delegates will be accepted at any time. The full registration fee will be refunded for cancellations made up to three weeks prior to the date of the Conference. Cancellations made within three weeks of the Conference will only be refunded where it is possible to sell the place to another delegate. The full registration fee will be charged for non-attendance at the Conference without prior cancellation.

Late Bookings
If you are unable to make a reservation before the deadline, 22 October 2004, please contact the Committee Administrator to ensure that places are still available; you will be asked to remit the registration fee by return of post in order to secure the booking. Registrations will NOT be accepted on the day of the Conference.

Data Protection
Please note that your details will be stored electronically for Conference administration purposes. JRCALC will NEVER sell or disclose database information to third parties.

JRCALC Committee Administrator:
Tel: 020 7935 1174 ext 237
Fax: 020 7935 8943
E-mail: kim.billingham@rcplondon.ac.uk

ANNUAL CONFERENCE

10 November 2004

Royal College of Physicians
11 St Andrews Place
Regent’s Park
LONDON
NW1 4LE

Space is limited to 120 delegates so you are advised to return this form as soon as possible to secure your place
JRCALC Annual Conference
10 November 2004

Registration Fee:  JRCALC members/observers Free
                         Non-members £80.00

Title:    Name:    ___________________________________
Address:    ______________________________________________
___________________        Post Code:    __________________
Tel:    ___________________        Fax:    __________________
E-mail:    _______________________________________________

I enclose a cheque payable to Royal College of Physicians in the
sum of £__________________  (£80.00 per delegate)

Signed:    ______________________________

If you require an invoice please include a written confirmation or
purchase order from your finance department with your booking.

PLEASE NOTE THAT REGISTRATIONS WILL NOT BE ACCEPTED
WITHOUT ADVANCE PAYMENT

Please return completed forms to:
The Chairman, JRCALC
c/o Royal College of Physicians
11 St Andrews Place
Regent’s Park
LONDON    NW1  4LE

NO LATER THAN 22 OCTOBER 2004

PROGRAMME

0930  Registration
1000  Chairman’s address
       Tom Clarke, Chairman of JRCALC
1015  Keynote speech
       Professor Sir George Alberti, Department of Health
1100  Update of Paramedic College
       Roland Furber, BPA
1110  Guidelines - version 3
       Simon Brown, JRCALC
1120  ASA national audit reports
       Mark Cooke, ASA
1130  Coffee break
1145  The work of the National Patient Safety Agency
       Joan Russell, NPSA
1215  Improvement Partnership for Ambulance Services
       Julia Taylor, IPAS
1245  Plenary
1300  Lunch
1400  Using information to improve clinical & operational delivery
       Tony Chambers, Performance Development Team
1430  The Hampshire STEPS programme
       Howard Simpson, A&E, Basingstoke
1445  The East Anglian Medical Response Model
       John Scott, East Anglia Ambulance Service
1500  Implantable cardioverter defibrillators
       Dr Janet McComb, British Pacing & Electrophysiology Grp
1530  Chairman’s Closing remarks
1545  Tea